

**APPROVED**  
**Beaver County School District**  
**Board Meeting Minutes**  
**Wednesday, April 11, 2012**

The Regular Board Meeting of the Board of Education of Beaver County School District was held April 1, 2012, beginning with a Work Session at 10:00 a.m. and the Regular Session at 2:00 p.m. at the Beaver County School District Office, 291 North Main Street, Beaver, UT.

**I. WORK SESSION – 10:00 am**

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

A. Strategic Planning

- Superintendent Terry reviewed strategic planning for the coming year. Staffing, enrollment, revenues and legislative estimates were discussed.
- Business Administrator Todd Burke discussed the importance of addressing sustainability, financial safety, liquidity, and results when making decisions for the future.  
Mr. Burke also discussed The USOE Budget Handbook and the change in account fund names and distributions.
- Curriculum Director Tracy Davis discussed scheduling and staffing for the two high schools and Superintendent Terry discussed staffing for the K-6 schools.

BREAK FOR LUNCH 11:50 PM

- B. Open Meeting Law Training – The Board finished the web training on the Open Meeting Laws.

**II. CLOSED SESSION**

**SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 1:35 PM FOR THE PURPOSE OF DISCUSSING NEGOTIATIONS. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.**

**RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 2:00 PM. THE MOTION WAS SECONDED BY CAROLYN**

**WHITE. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.**

## **REGULAR BOARD MEETING**

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

Principals: Brady Fails – Belknap Elementary

Presenters: Johnathan Ward and Jon Dunfield – Zion’s Bank

Patrons: Kristina Brown, Bob Davidson, Melissa Kanell, Leo Kanell, Penny Yardley

Students: Sarah Kanell and Theodore Kanell

Teachers: Tina McMullin

## **III. PRELIMINARY**

A. Welcome – Board President Nicholas R. Dotson called the Board Meeting to order at 2:00 p.m.

B. Pledge of Allegiance – Rebecca Bartlett

C. Student Recognition

### DISTRICT SPELLING BEE WINNERS:

Evan Young – Milford High School – 1<sup>st</sup> Place

Abby Harris – Belknap Elementary – 2<sup>nd</sup> Place

Isiah Montoya – Milford Elementary and Maddie Thompson – Belknap Elementary – tie for 3<sup>rd</sup> Place

Kaydee Davis – Milford Elementary – 5<sup>th</sup> Place

Belknap Elementary was awarded the Traveling Trophy

### Minersville School:

Mrs. Biasi’s 3<sup>rd</sup> grade class wrote letters to President Barack Obama concerning Minersville and issues they thought were important. He sent a letter to the students. It was included in the Board Packet for review by the Board Members.

### Region Science Fair:

Kinlee Maycock placed 2<sup>nd</sup> in the Region Science Fair.

Other participants: Rusty Limb, Mckinley Norman, Treyton Puffer, Rylee Marshall, Brendon Hollingshead, Stetson Maycock, Braxton Albrecht, Shelby Reynolds, and Brody Pollmann.

Beaver High School

Music Department Students who attended the region solo and ensemble festival held at SUU. Beaver High was well represented in vocal, string and piano entrants!

Congratulations to the following students who qualified to attend the state festival which is to be held on April 28 at Lone Peak High School:

- Vocal soloists: Emily Kitchen, Amber Mitchell
- Violin soloists: JessiKate Riley, Sarah Kanell, Ted Kanell, Jennifer Mohler, Jaycee Webb, Ashlynn Howard
- Piano soloist: Melodie Farnsworth
- Vocal Ensemble: Darbi Coombs, Emily Kitchen, Melodie Farnsworth, Rebecca Sawyer, Matthew Robinson, Zach Pollmann
- String Quartet #1 Ben Tobey, Emily Moorwood, JessiKate Riley, Schyler Jordan
- String Quartet #2 JessiKate Riley, Jennifer Mohler, Jake Whipple, Jarom Harris
- String Choir: JessiKate Riley, Jennifer Mohler, Schyler Jordan, Sarah Kanell, Holly Harris, Kendall White, Natasha Moore, Ted Kanell, Ben Tobey, Jarom Harris, Danielle Williams, Michaela Kerksiek, Jake Whipple, Alayna Bealer, Emily Moorwood, McKenzie Pollmann

Forensics students who participated in Moot Court Competition – both were awarded scholarships:

- Sam Hill – 2<sup>nd</sup> Place
- Lane Yardley – 3<sup>rd</sup> Place

C. Public Input – NONE

## IV. CONSENT ITEMS

A. Approval of Minutes

**CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE REGULAR AND CLOSED MINUTES OF THE MARCH 9 AND 18, 2012, BOARD MEETINGS, AS CORRECTED. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.**

B. Approval of Warrants, Budgets, and Financial Reports and Monthly Board Budget:

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE MARCH 2012 WARRANTS, BUDGETS, AND FINANCIAL REPORTS OF ALL SCHOOLS AND THE DISTRICT. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.**

D. Approval of Board Travel expense reimbursement - NONE

**BOARD MEMBER CAROLYN WHITE NOTED THAT SHE TRAVELED IN A DISTRICT VEHICLE WITH SUPERINTENDENT TERRY TO THE REGION USBA MEETING IN CEDAR CITY. SUPERINTENDENT TERRY AND HIS WIFE, BOARD PRESIDENT NICHOLAS R. DOTSON AND HIS WIFE, AND BOARD MEMBER CAROLYN WHITE WILL BE TRAVELING TOGETHER IN A DISTRICT VEHICLE THE STERLING SCHOLAR BANQUET IN ST. GEORGE ON APRIL 12, 2012.**

E. Travel

- MHS Travel Request – Mrs. Sandra Edwards and FCCLA students.

After the request was submitted, the parents of the students decided that the students were too young to participate in the FCCLA National Convention at this time. However, Mrs. Edwards still needs to attend the convention to receive the FCCLA Spirit of Advising National Award.

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE TRAVEL REQUEST OF MILFORD HIGH SCHOOL FOR MRS. SANDRA EDWARDS TO ATTEND THE FCCLA NATIONAL CONVENTION FOR THE FULL CONVENTION AND THAT THE EXPENSES BE COVERED THROUGH CTE FUNDS AND OTHER SOURCES. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.**

- Minersville School submitted a request for travel to Great Basin National Park.

**RICHARD LIMB MOVED THAT THE BOARD APPROVE THE TRAVEL REQUEST OF THE MINERSVILLE STUDENTS TO GREAT BASIN NATIONAL PARK. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.**

The Board requested that Superintendent Terry discuss the possibility of Minersville and Milford schools combining their travel to Great Basin National Park to cut down on travel expenses.

F. Personnel

1. Hiring Requests  
BHS Cheerleader Advisor – Heidi Gillins

BES SpEd Aides:  
Shelley Ashworth  
Jennifer Fotheringham  
Amy Alisa  
Lynette O'Donnell

**CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE RECOMMENDATION OF PRINCIPAL DAVID GREEN THAT HEIDI GILLINS BE HIRED AS THE CHEERLEADER ADVISOR AT BEAVER HIGH SCHOOL AND THE RECOMMENDATION OF PRINCIPAL BRADY FAILS THAT SHELLEY ASHWORTH, JENNIFER FOTHERINGHAM, AMY ALISA, AND LYNETTE O'DONNELL BE HIRED AS SPECIAL ED PARAEDUCATORS AT BELKNAP ELEMENTARY. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.**

2. Early Retirement Incentive  
Carol Albrecht  
Maxine Cox

Letters of resignation:

Lance Jones – BHS Level 3-4 Math Teacher

Deyette Bradley – Minersville School Take Home Library Aide

**RICHARD LIMB MOVED THAT THE BOARD ACCEPT THE EARLY RETIREMENT INCENTIVE FOR CAROL ALBRECHT AND MAXINE COX AND THE RESIGNATION OF LANCE JONES AS A MATH TEACHER AT BEAVER HIGH SCHOOL AND DEYETTE BRADLEY AS THE TAKE HOME LIBRARY AIDE AT MINERSVILLE SCHOOL. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.**

## **V. INFORMATION ITEMS**

- A. New Construction Update – Superintendent Terry and Business Administrator Todd Burke discussed the progress on the new elementary school. It is still on schedule to be occupied in June.
- B. BES Project Davis-Bacon Review – NONE
- C. Blend-Tech Grant – Mr. Tracy Davis applied for a grant from Blend-Tech Blender system. One of these systems was awarded to each of the high school FCCLA kitchens.
- D. Region History Fair Winners presentation  
Beaver High School - Sarah Kanell and Theodore Kanell – These students presented their winning Region History Fair performance to the Board. Their presentation was centered on The New Deal and Franklin Delano Roosevelt. The Board enjoyed the presentation and congratulated the Kanell's on their performance. They will compete at the State History Fair competition April 16, 2012.

## VI. ACTION ITEMS

### A. Facilities and Property

#### 1. High School Bleachers purchase

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE PURCHASE OF PORTABLE BLEACHERS EACH OF THE HIGH SCHOOLS. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.**

### B. Personnel – Hiring Procedure Policy – 2<sup>nd</sup> Reading

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE 2<sup>ND</sup> READING OF THE HIRING PROCEDURE POLICY. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.**

### E. Budget

#### 1. FY 13 High School and Adult Education Fees

**LISA CARTER MOVED THAT THE BOARD APPROVE HIGH SCHOOL FEES AS PRESENTED BY BOTH HIGH SCHOOLS AND THE ADULT EDUCATION FEES. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.**

#### 2. Change in reporting of Non-K-12 Instruction fund

**CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE CHANGES PROPOSED TO REPORTING OF NON K-12 INSTRUCTION FUND. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.**

#### 3. BES FF&E

**CAROLYN WHITE MOVED THAT THE BOARD APPROVE FURNITURE AND FIXTURE PURCHASES FOR THE NEW ELEMENTARY SCHOOL AS PRESENTED BY PRINCIPAL BRADY FAILS. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.**

#### 4. New Phone System:

Vendor: Century Link

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE RECOMMENDATION OF TRACY DAVIS THAT THE BID FOR THE NEW TELEPHONE SYSTEM FOR THE DISTRICT BE AWARDED TO CENTURY**

**LINK AT A COST OF \$81,280.74. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.**

5. Computer purchase:

Vendor: Mountain West Computers

**RICHARD LIMB MOVED THAT THE BOARD APPROVE THE RECOMMENDATION OF TRACY DAVIS THAT THE BID FOR NEW COMPUTERS BE AWARDED TO MOUNTAIN WEST COMPUTERS AT A COST OF \$628.00 PER COMPUTER. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.**

F. School Trustland Plans – Tabled until the May Board Meeting

G. Purchasing

1. Purchasing policy revision – 2<sup>nd</sup> Reading

**SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE 2<sup>ND</sup> READING OF THE PURCHASING POLICY REVISION. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.**

H. Concussion Policy – 1<sup>st</sup> Reading – This item was tabled until questions regarding the policy can be researched and clarified.

## **VII. DISCUSSION ITEMS**

A. Administrative Report

1. Superintendent Ray Terry –

- a. Compilation of a handbook for the evaluation of employees is still progressing.

2. Business Administrator Todd Burke

a. Zion's Bank – bond refinancing options

- Mr. Johnathan Ward and Mr. John Dunfield met with the board at 3:10 pm to present two bond refinancing options for the bond debt that will be completely paid in 2019. The options they presented will save the District in excess of \$300,000 over the remaining term of the debt. The Board is interested in pursuing one of the options and requested that Mr. Ward present further information at the May board meeting.

b. Updated USOE Budget Handbook – This information was presented during the work session.

- c. A special training will be conducted for District Administrators and Principals regarding kickbacks from vendors on May 4, 2012.

3. Programs Director Tracy Davis - None

B. Certified/Classified Employees - NONE

C. PTA/FFE – NONE

D. Board Assignment Reports

- Lisa Carter – The state-wide earthquake drill “The Shake Out” will be on April 17<sup>th</sup>, 2012 at 10:15 am. All public entities are asked to participate.
- Carolyn White –
  - The Beaver High School Sterling Scholar Dinner will be held April 26, 2012, at 6:00 pm, at the Beaver High School Commons area.
  - The Renewable Energy Fair will be held at Milford High School on April 26, 2012.
  - The Food Bank Committee for the county is looking for a representative for the Milford area – the assignment to find someone was given to Lisa Carter.
  - The Public Form will be held April 19<sup>th</sup>, 2012, at the Beaver City Library from 3:00-5:00 pm.
- Nicholas R. Dotson - NONE
- Richard Limb - NONE
- Scott Langford – NONE

E. Community Council - NONE

F. Emergency Preparedness - NONE

D. Public Input – NONE

## **VIII. ADJOURNMENT –**

**BOARD PRESIDENT NICHOLAS R. DOTSON ADJOURNED THE MEETING AT 5:07 PM.**

**The next Regular Board Meeting will be held THURSDAY, MAY 10, 2012, at the Beaver County School District Office beginning at 2:00 pm.**

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**Nicholas R. Dotson, Board President**

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**Date**