

APPROVED
Beaver County School District
Board Meeting Minutes
Wednesday, May 10, 2012

The Regular Board Meeting of the Board of Education of Beaver County School District was held May 10, 2012, beginning with a Work Session at 9:00 a.m. and the Regular Session at 2:00 p.m. at the Beaver County School District Office, 291 North Main Street, Beaver, UT.

I. WORK SESSION – 9:00 am

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

- A. District Administration and Board Members toured the new elementary school before beginning their work session at the district office.
- B. Hughes Construction and MHTN Architects closeout summary.

Mr. Cliff Curtis and Mr. Bruce Barnes of MHTN Architects complimented the Board on the teamwork of the Administration, Board, and John Kesler in working on this project. They also complimented Hughes Construction on their attention to detail and excellence in construction of the project. They appreciated the community support.

Mr. Gene Madsen of Hughes Construction also complimented the district on their teamwork in helping this construction project come to fruition. Mr. Madsen discussed the closeout process and timeline for moving in furniture and fixtures and occupation of the building. He expressed appreciation to MHTN for the design of the project.

- There were no major modifications in the building.
- The alternative parking lot was constructed at a cost of \$52,000.
- Hughes Construction did not exceed the guaranteed maximum price.
- There is approximately \$175,000 left in the contingency fund.
- There will be an Eat and Meet barbecue on Monday, May 14, 2012 from 4:00 to 6:30 pm hosted by Hughes Construction for the community to thank them for their support.

Board President Nicholas R. Dotson expressed thanks in behalf of the Board for the design and construction of the new elementary school and the professional, efficient manner it has been conducted.

- C. Principal Karen Johnson was scheduled to present a review of the Special Education Program but had a family emergency. Superintendent Terry presented the review and discussed changes that need to be made to bring the program into compliance with findings of a recent audit by the state and also to keep the program within its budget.
- D. Trustland Plan Review – Principals of all five schools and Community Council members presented their Trustland Plans for the upcoming year.

Principal Brady Fails also discussed a proposed name change for the new elementary school from Belknap Elementary to Beaver Elementary.

- E. Business Administrator Todd Burke reviewed the first draft of the 2012-13 Budget with the Board and answered questions. They will continue to review the budget until the June board meeting when the Budget Hearing will be held.
- F. Barton Scholarship Review

II. CLOSED SESSION

SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 1:07 PM FOR THE PURPOSE OF DISCUSSING POSSIBLE LITIGATION. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 1:12 PM. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

CAROLYN WHITE MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 1:12 PM FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF INDIVIDUALS. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

SCOTT LANGFORD MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 1:35 PM. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

CAROLYN WHITE MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 1:40 PM FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 2:00 PM. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

REGULAR BOARD MEETING

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

Principals: Brady Fails – Belknap Elementary; Karen Johnson – Milford Elementary (via phone conference); Jody Heaps – Minersville School; David Green – Beaver High School; Greg Dettinger – Milford High School (via polycom).

Community Council Members: Ashlee Hollingshead – Belknap Elementary; - Milford Elementary and Kristen Mayer – Milford High School (via polycom); Penny Yardley – Beaver High School.

Presenters: Gene Madsen – Hughes General Contractors, Inc.; Cliff Curtis and Bruce Barnes – MHTN Architects; Clint Albrecht and Janice Foster – USU Extension Service.

Patrons: Bob Davidson, Steve Kinross, Frances Kinross, Sheila Roberts, Diane Mohler, Alicia Gale, Valerie Messinger, Holly Hafen, Ashley Bastian, Carmen Gale, Shelley Ashworth, and Bree Lynn Robinson.

III. PRELIMINARY

A. Welcome – Board President Nicholas R. Dotson called the Board Meeting to order at 2:00 p.m.

B. Pledge of Allegiance – Bob Davidson

C. Student Recognition

Lauren Carter of Milford High School and Baylee Smith of Beaver High School were given the Youth Community Citizenship Award by Congressman Jason Chaffetz. They and their parents were invited to attend the Award Ceremony in Provo, Utah on May 11, 2012.

DISTRICT HONOR STUDENTS:

Belknap Elementary:

4th Grade – Tysen Edwards, Jaden Fails, & Tyra Eyre

5th Grade – Brailee Robinson & Linzy Flinders

6th Grade – Sophia Almedia, Abby Harris, & Brennen Fails

Milford Elementary:

4th Grade – Kinsey Williams & Akaydeh Livingston

5th Grade – Thomas Rowe & Josie Thompson

6th Grade – Kaydee Davis & Elena Yee

Minersville School:

4th Grade – Alex Hollingshead

5th Grade – Nixan Davis

6th Grade – Braxton Albrecht

7th Grade – Clayton Gillins

8th Grade – Madison Carter

Beaver High School:

7th Grade – Kelzey Jessup, Theodore Kanell, Justin Morwood, & Alexia White

8th Grade – Jarom Harris, Michaela Kersiek, Jeffrey Mohler, & Courtney Morgensen

Freshmen – Payton Raddon, Brittan Smith, Holly Howard, & Cayson Goff

Sophomores – Jacob Black, MaCail Wood, Paxton Edwards, & Alayna Bealer

Juniors – Kendall White, Tanner Gale, Kenneth Bradley, & Landon Smith

Seniors – Kali Gillies, Emily Kitchen, Tyler Roberts, & Rebecca Sawyer

Vocational Seniors – Lyndon Bradshaw, Jeremy Brown, Tanner Joseph, Taylor Joseph, &

Brittney Blackner

Milford High School:

7th Grade – Braxton Rose, Bailey Taggart, & Alyssa Thomas

8th Grade – Garreth Mayer & Baylee Netto

Freshmen – Zane Thomas & Karissa Yee

Sophomores – Daezia Livingston, Kennedy Netto, & Chandler Rose

Junior – Shyla Sherwood

Senior – Emily McKeon

Top Senior – Lauren Carter

Top Vocational Senior – Juan Madrigal

Top Vocational Student – Jaden Thomas

Retirees: Carol Albrecht & Maxine Cox

- A. Public Input – Mr. Shane Erickson – District Adult Ed and Guidance Counselor for Beaver and Milford High Schools – thanked the District Administration and Board for their administration of the District. He stated that he felt that under their direction the district is better than it has ever been. Mr. Erickson will be leaving the District at the end of this school year.

IV. CONSENT ITEMS

- A. Approval of Minutes

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE REGULAR AND CLOSED MINUTES OF THE APRIL 11, 2012, BOARD MEETING. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

- B. Approval of Warrants, Budgets, and Financial Reports and Monthly Board Budget:

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE APRIL 2012 WARRANTS, BUDGETS, AND FINANCIAL REPORTS OF ALL SCHOOLS AND THE DISTRICT. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

- D. Approval of Board Travel expense reimbursement

BOARD MEMBERS REPORTED THAT THEY HAVE USED DISTRICT VEHICLES IN CONDUCTING DISTRICT BUSINESS IN THE MONTH OF APRIL. THIS USE HAS BEEN RECORDED IN THE LOGS OF THE VEHICLES.

- E. Travel – NONE

- F. Personnel

Shane Erickson Letter of Resignation:

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE RESIGNATION OF SHANE ERICKSON. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD

The Board congratulated Mr. Erickson on his appointment to Superintendent of Piute School District and expressed thanks and appreciation for his 18 years of service to Beaver County School District.

V. INFORMATION ITEMS

- A. USU Beaver County 4-H Youth and Families with Promise – Mr. Clint Albrecht and Mrs. Janice Foster of the USU Extension Service met with the Board to present information regarding the USU youth mentoring project and to request that the district partner with them to assist in identifying and referring at risk students to the program and to provide facilities as needed.
- B. New Construction Update – This update was given during the Work Session
- C. USOE Letter of Non-compliance – Mr. Burke reviewed the non-compliance letter with the Board and reported the response to each of the items.
- D. Milford City Walking Path: Scott Albrecht – Mr. Albrecht, representing the Beaver County Commission, met with the Board to request a right-of-way on the front of the property owned by the District in Milford City for the construction of a walking path. He presented information regarding the project and answered questions.

- E. Budget and Capitol Projects Review
 - 1. FY13 Budget Review – This review was conducted during the Work Session.
- F. GFOA Distinguished Budget Award – Business Administrator has been awarded the GFOA Distinguished Budget Award for the 3rd consecutive year. This is a very distinguished award and represents a great deal of work on Mr. Burke’s part and his attention to every area and detail of the District budget.

VI. ACTION ITEMS

A. Facilities and Property

- 1. Purchase of Maintenance Service Truck

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE PURCHASE OF A NEW MAINTENANCE SERVICE TRUCK. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

- 2. Milford City Walking Path Right-of-Way

RICHARD LIMB MOVED THAT THE BOARD APPROVE GRANTING A RIGHT-OF-WAY TO MILFORD CITY FOR THE CONSTRUCTION OF A WALKING PATH. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

B. Personnel –

- 1. Hiring Procedure Policy – 3rd Reading and Adoption.

RICHARD LIMB MOVED THAT THE BOARD TABLE THE 3RD READING AND ADOPTION OF THE HIRING PROCEDURE POLICY. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

The policy will be reviewed and discussed with the BEA before further consideration.

- 2. Business Administrator – Todd Burke Contract

CAROLYN WHITE MOVED THAT THE BOARD TABLE THE RENEWAL OF MR BURKE’S CONTRACT UNTIL THE JUNE BOARD MEETING. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

Superintendent Terry will prepare the paperwork for Mr. Burke’s contract renewal for approval in the June board meeting.

C. Budget

- 1. FY 13 High School Fees – No action needed. Fees were approved in the April Board Meeting.
- 2. Bond Refinancing – Zion’s Bank
 Consideration for adoption of a resolution of the Board of Education of Beaver County School District, Utah authorizes the issuance and sale of not more than \$7,500,000 aggregate principal amount of its General Obligation Refunding Bonds (Utah School Bond Guaranty Program), Series 2012; and related matters.

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE REFINANCING OF GENERAL OBLIGATION BONDS WITH THE FOLLOWING RESOLUTION:

RESOLUTION

A RESOLUTION OF THE BOARD OF EDUCATION (THE "BOARD") OF BEAVER COUNTY SCHOOL DISTRICT, UTAH (THE "DISTRICT") AUTHORIZING THE ISSUANCE AND SALE BY THE BOARD OF NOT MORE THAN \$7,500,000 AGGREGATE PRINCIPAL AMOUNT OF ITS FEDERALLY TAXABLE GENERAL OBLIGATION REFUNDING BONDS (UTAH SCHOOL BOND GUARANTY PROGRAM), SERIES 2012 (THE "SERIES 2012 BONDS"); DELEGATING TO CERTAIN OFFICERS OF THE BOARD THE AUTHORITY TO APPROVE THE FINAL TERMS AND PROVISIONS OF THE SERIES 2012 BONDS WITHIN THE PARAMETERS SET FORTH HEREIN; PRESCRIBING THE FORM OF BONDS; PROVIDING FOR THE MANNER OF EXECUTION AND DELIVERY OF THE SERIES 2012 BONDS; PROVIDING HOW THE PROCEEDS OF THE SERIES 2012 BONDS WILL BE USED AND HOW PAYMENT OF THE SERIES 2012 BONDS WILL BE MADE; RATIFYING THE PUBLICATION OF A NOTICE OF BONDS TO BE ISSUED; PROVIDING FOR THE RUNNING OF A CONTEST PERIOD; APPROVING THE DISTRIBUTION OF AN OFFICIAL STATEMENT AND THE EXECUTION AND DELIVERY OF A BOND PURCHASE AGREEMENT WITH RESPECT TO THE SERIES 2012 BONDS; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY FOR THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND RELATED MATTERS.

THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.

3. Driver's Education break even plan

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE DRIVERS EDUCATION BREAK EVEN PLAN AS PRESENTED BY SUPERINTENDENT RAY TERRY AND BUSINESS ADMINISTRATOR TODD BURKE. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

4. Approval of tentative FY13 budget – This item was not be approved until after the Budget Hearing during the June 2012 Board Meeting. The Board was given a copy of the 1st draft of the FY 13 budget to review.

D. School Trustlands

LISA CARTER MOVED THAT THE BOARD APPROVE THE TRUSTLAND PLANS OF BELKNAP ELEMENTARY SCHOOL, MILFORD ELEMENTARY SCHOOL, MINERSVILLE SCHOOL, AND BEAVER HIGH SCHOOL. THE MOTION WAS SECONDED BY RICHAR LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

E. Purchasing

1. Purchasing policy revision 3rd Reading and Adoption

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE 3RD READING AND ADOPTION OF THE PURCHASING POLICY REVISION. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

2. Elementary Math Textbooks

RICHARD LIMB MOVED THAT THE BOARD APPROVE THE PURCHASE OF K-6 MATH TEXTBOOKSAND DISPOSABLES IN THE AMOUNT OF \$73,590.71. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

3. Playground Equipment for New Elementary

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE NEW ELEMENTARY AS REQUESTED BY PRINCIPAL BRADY FAILS IN THE AMOUNT OF \$28, 371. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

This purchase will be partially funded from the new elementary Furniture and Fixtures account and the remainder has been obtained through generous donations from businesses in our community.

4. MHS Marquee and Football Scoreboard

Principal Greg Dettinger has received enough donations for the purchase and installation of the Milford High School Marquee in downtown Milford City. The district had committed money to help with this project but since they have received enough donations to cover the costs, Principal Dettinger requested that he be allowed to use the district money for the purchase of a new scoreboard for the Milford High School football field. **LISA CARTER MOVED THAT THE BOARD APPROVE THE ALLOTTED DISTRICT MONEY TO BE USED FOR THE PURCHASE OF A SCOREBOARD FOR THE MILFORD HIGH SCHOOL FOOTBALL FIELD. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.**

F. Proposed name change for new elementary school – SEE MOTION AFTER PUBLIC INPUT BELOW.

VII. DISCUSSION ITEMS

A. Administrative Report

1. Superintendent Ray Terry –

a. May/June Calendar for review

- May 14 - Retirement Party for Maxine Cox at Milford Elementary at 3:00 pm.
 - EAT & MEET – New Elementary School 4:00 – 6:30 pm.
- May 24th – Milford High School Graduation - 7:00 pm – Lisa Carter to accept graduates and award diplomas as the Board.
- May 25th – Beaver High School Graduation – 7:00 pm – Scott Langford to accept graduates and award diplomas as the Board representative.
- June 6 – Legislative Meeting in Cedar City for Administration and Board Members - 5:00 pm
- June 15th - Joint Legislative Committee Meeting

2. Business Administrator Todd Burke

- May 14th – Credit Rating Conference Call
- June 12th – Mock Fire Drill – New Elementary School
- June 14th – June Board Meeting and Budget Hearing
- June 19th – State Fire Marshall Fire Drill – New Elementary

3. Programs Director Tracy Davis – Requested information regarding the timeline for removing the Milford U modular and installation of the new modular from Belknap Elementary School so he can remove and install technology lines and equipment.

B. Certified/Classified Employees - NONE

C. PTA/FFE – NONE

D. Board Assignment Reports

- Lisa Carter – Energy Fair at Milford High School – Green Box program that may be a possibility for recycling paper at the schools.
- Carolyn White –
 - LIC – Crystal Pyne and Heidi Marshall presented information on Milford U and Beaver U. Great presentation – would be good to have them present at a Board meeting.
 - 5-County – Information on outlook for future jobs – most in demand will be health-related occupations and trades occupations
- Nicholas R. Dotson - SWATC – preparing for future occupational training.
- Richard Limb - NONE
- Scott Langford – NONE

E. Community Council - NONE

F. Emergency Preparedness - NONE

CLOSED SESSION:

LISA CARTER MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 3:52 PM FOR THE PURPOSE OF DISCUSSING SECURITY. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 4:01 PM. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

CAROLYN WHITE MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 4:01 PM FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

RICHARD LIMB MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 4:15 PM. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

BREAK 4:15 – 4:30

D. Public Input –

- A group of concerned parents of Belknap Elementary students, with Bree Lynn Robinson acting as spokesman, met with the Board to request smaller class sizes in the 6th Grade for the upcoming school year.
- The Board thanked them for coming and voicing their concerns. They were referred to Principal Brady Fails to express their concerns and to find out what his plans are for staffing/scheduling for the 2012-2013 school year.
- These patrons were also asked their opinion regarding changing the name of the new elementary from Belknap Elementary to Beaver Elementary. All patrons present wanted the name to remain Belknap Elementary.

**Proposed name change for new elementary school (Item F – Action Items)*

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE REQUEST OF PRINCIPAL BRADY FAILS THAT THE NEW SCHOOL BE NAMED BEAVER ELEMENTARY SCHOOL. THE MOTION DIED FOR LACK OF A SECOND.

- Board Meeting Dates for the 2012-13 school year need to be approved in the June Board Meeting.

CLOSED SESSION:

RICHARD LIMB MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 5:20 PM FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING. THE MOTION WAS SECONDED BY LISA CARTER. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

SCOTT LANGFORD MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 5:40 PM. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: RICHARD LIMB, SCOTT LANGFORD, NICHOLAS R. DOTSON, CAROLYN WHITE, AND LISA CARTER.

VIII. ADJOURNMENT –

BOARD PRESIDENT NICHOLAS R. DOTSON ADJOURNED THE MEETING AT 6:12 PM.

The next Regular Board Meeting will be held THURSDAY, JUNE 14, 2012, at the Beaver County School District Office beginning at 2:00 pm.

Nicholas R. Dotson, Board President

Date