

APPROVED
Beaver County School District
Board Meeting Minutes
Thursday, August 9, 2012

The Regular Board Meeting of the Board of Education of Beaver County School District was held August 9, 2012, beginning with a Work Session at 12:30 p.m. and the Regular Session at 3:30 p.m. with a Budget Hearing at 6:00 p.m. at the Beaver County School District Office, 291 North Main Street, Beaver, UT.

I. WORK SESSION – 12:30 PM

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

- Superintendent Ray Terry presented information regarding the Brinkman-Forlini-Williams administrative training for all principal's in the district and the A-List College Readiness training that was conducted at a recent professional development opportunity for nine secondary teachers. He also gave a PowerPoint presentation on Leading Effective Instruction in the Beaver County Schools
- He would like the district certified employees to participate in the USOE Administrator/Teacher Evaluation pilot program this year.
- Business Administrator Todd Burke reviewed the Truth in Taxation information and the FY13 Budget.

II. CLOSED SESSION - None at this time.

III. REGULAR BOARD MEETING – 3:00 p.m.

Those present: Board President, Nicholas R. Dotson, Board Vice-President, Carolyn White; Board Members: Lisa Carter, Scott Langford, and Richard Limb; Superintendent, Ray Terry; Business Administrator Todd Burke; Curriculum/Technology Director Tracy Davis, and Administrative Assistant, Becky Bartlett.

Principals: David Cluff – Milford High School

Teachers: Michael Swanson, Zac Taylor and Ian Spaulding – Milford High School; Susan Crow – Beaver High School; Lane Limb – Minersville School.

Employees: Lane Tucker – BHS Head Girls Soccer Coach, Kristy Bradshaw – BHS Asst. Girls Soccer Coach, Les Williams – District Transportation Facilitator, Rick Rose – BHS/MHS Counselor, Nicki Wintch – MES Secretary.

Presenters: Les Whitney – Beaver County Emergency Services and Steve Brooks – Beaver County Fire District #2.

Patrons: Bob Davidson

IV. PRELIMINARY

A. Welcome – Board President Nicholas R. Dotson called the Board Meeting to order at 3:05 pm

B. Pledge of Allegiance – Board Member Lisa Carter

C. Student Recognition

1. Minersville School – Madison Carter from Minersville School represented the State of Utah at the National Science Test in Philadelphia, Pennsylvania. She was accompanied by her parents, Chad and Michelle Carter, and her teacher, Mr. Alan Wood.

D. Public Input - NONE

V. **CONSENT ITEMS**

A. Approval of Minutes

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE REGULAR AND CLOSED MINUTES OF THE JUNE 14, 2012, BOARD MEETING. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

B. Approval of Warrants, Budgets, and Financial Reports and Monthly Board Budget

RICHARD LIMB MOVED THAT THE BOARD APPROVE THE JUNE AND JULY 2012 WARRANTS, BUDGETS, AND FINANCIAL REPORTS OF ALL SCHOOLS AND THE DISTRICT. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

C. Approval of Board Travel expense reimbursement

CAROLYN WHITE REPORTED THAT SHE USED A DISTRICT VEHICLE TO ATTEND THE 5-COUNTY MEETING IN PANGUITCH AND SHE WILL BE ATTENDING THE DELEGATE ASSEMBLY IN SALT LAKE CITY BUT WILL NOT BE USING A DISTRICT VEHICLE.

D. Travel – NONE

E. Personnel

1. Hiring Requests

District Office

Les Williams – Transportation Facilitator

Becky Parkinson – Part-Time Financial Secretary

Lane Limb & Ian Spaulding – ½-time Technology Specialists

Milford High School

Rick Rose – BHS/MHS Counselor

David Cluff – Principal

Zac Taylor – Science Teacher

Kellee Dalton - ½ -Time Reading Teacher

Milford Elementary School

Nicki Wintch – Secretary

Beaver High School

Heidi Gillins – Secretary

Susan Crow – English Teacher

Kristine Erickson – Beaver U Facilitator

CLOSED SESSION I:

LISA CARTER MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 3:27 PM FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

SCOTT LANGFORD MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 3:41 PM. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

Carolyn White moved that the board table this item until later in the meeting after they obtain clarification from one of the principals. The motion was seconded by Scott Langford and unanimously approved by the board.

2. Resignation Letters

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE RESIGNATIONS OF GREG DETTINGER AS PRINCIPAL OF MILFORD HIGH SCHOOL, JANET LITTLEFIELD AS SECRETARY AT BEAVER HIGH SCHOOL, AND NATALIE HIGGINS AS SECRETARY AT MILFORD ELEMENTARY SCHOOL. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD.

F. Surplus Property

RICHARD LIMB MOVED THAT THE BOARD APPROVE THE SALE AND/OR DISPOSAL OF SURPLUS ITEMS SUBMITTED BY BEAVER HIGH SCHOOL, MILFORD ELEMENTARY SCHOOL, AND MINERSVILLE SCHOOL AS FOLLOWS:

Beaver High School – 7 Lunch Tables

Milford Elementary School – 24 Apple eMac Computers, 17 Apple iMac Computers, 6 Empty PC Hard Drives, 1 PC Hard Drive, 9 PC Monitors, 1 Apple iMac Flat Screen, 4 PC Keyboards, 27 Mac Keyboards, 21 Mouse

Minersville School – 1 Regular Size Teacher Desk, 1 Small Size Teacher Desk

THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

VI. INFORMATION ITEMS

- A. Introduction of New Employees – The following new employees were invited to introduce themselves to the District Administration and Board of Education:

David Cluff – Milford High School Principal
Zac Taylor – Milford High School Teacher

Rebecca Parkinson – District Office Financial Secretary
Les Williams – District Office Transportation Facilitator
Rick Rose – BHS/MHS Counselor
Susan Crow – Beaver High School Teacher
Lane Tucker – Beaver High School Girls Soccer Coach
Kristy Bradshaw – Beaver High School Asst. Girls Soccer Coach
Tyler Schena – School Resource Officer
Nicki Wintch – Milford Elementary Secretary
Lane Limb – Minersville ½-Time Teacher/District ½-Time Hardware Technology Specialist
Ian Spaulding – Milford High School ½-Time Teacher/District ½-Time Networking Infrastructure Technology Specialist

New employees unable to attend:

Heidi Gillins – Beaver High School Secretary
Kristine Erickson – Beaver U Facilitator
Michelle Lindbloom – Beaver High School – ½-Time Reading Teacher
Kellee Dalton – Minersville School ½-Time Teacher/Milford High School ½-Time Reading Teacher

- B. USBA Delegate Assembly proposed priorities – Superintendent Ray Terry and Board Vice-President Carolyn White reviewed the priorities of the Joint Legislative Committee with the Board. Mrs. White and the Superintendent will be attending the delegate conference on August 10, 2012, and wanted to know how the Board felt about each of these issues as she will be allowed to vote for the Board regarding these priorities.

CLOSED SESSION II:

LISA CARTER MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 4:30 PM FOR THE PURPOSE OF DISCUSSING THE CHARACTER AND COMPETENCE OF AN INDIVIDUAL. THE MOTION WAS SECONDED BY SCOTT LANGFORD. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

SCOTT LANGFORD MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 5:02 PM. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

- C. Joint Resolution on Sustainable Schools – Superintendent Terry gave this information to the Board for their review.

VII. ACTION ITEMS

- A. Facilities and Property
1. Portable Bleacher Use Agreement

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE PORTABLE BLEACHER USE AGREEMENT. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

2. Sole source for elementary divider curtains – Hughes Construction

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE HUGHES CONSTRUCTION AS THE SOLE SOURCE FOR PURCHASING ELEMENTARY DIVIDER CURTAINS. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

B. Personnel

Professional Development: Sole Source – Brinkman-Forlini-Williams, LLC and A-List

CAROLYN WHITE MOVED THAT THE BOARD APPROVE BRINKMAN-FORLINI-WILLIAMS, LLC FOR PROFESSIONAL DEVELOPMENT AND A-LIST AS SOLE SOURCE PURCHASES. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

C. Student Single Year or End-of-Year Double Promotion Policy – 2nd Reading

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE 2ND READING OF THE STUDENT SINGLE YEAR OR END-OF-YEAR DOUBLE PROMOTION POLICY. THE MOTION WAS SECONDED BY LISA CARTER AND UNANIMOUSLY APPROVED BY THE BOARD.

D. Purchasing – NONE

E. Budget

CAROLYN WHITE MOVED THAT THE BOARD APPROVE THE PAYMENT OF 2012-13 USBA DUES, ALLOCATION, AND POLICY SERVICE. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

F. Student Concussion Policy – 1st Reading

RICHARD LIMB MOVED THAT THE BOARD APPROVE THE 1ST READING OF THE STUDENT CONCUSSION POLICY. THE MOTION WAS SECONDED BY SCOTT LANGFORD AND UNANIMOUSLY APPROVED BY THE BOARD

G. New Bus Routes – The Board reviewed proposed new bus routes for all schools in the county.

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE BUS ROUTES AS PRESENTED FOR THE 2012-13 SCHOOL YEAR. THE MOTION WAS SECONDED BY CAROLYN WHITE AND UNANIMOUSLY APPROVED BY THE BOARD.

VIII. DISCUSSION ITEMS

A. Administrative Report

1. Superintendent Terry discussed the Joint Legislative Committee priorities earlier in the meeting.

- Copies of his August/September calendars were included in the Board Packet for their review.
- Superintendent Terry will move forward with the USOE Evaluation program after he talks to the union representatives.

2. Business Administrator Todd Burke

- President Obama's Health Care Plan is considering requiring employers to provide insurance for those working 30+ hours per week beginning in 2014.
- The district needs to purchase a new bus. The money will come from funds set aside to put a new roof on the Milford High School Vocational Building and building a Vocational Building for Minersville School. These two projects are not an immediate need at this time. Approval for the purchase of a bus will be made in the September meeting.
- The importance of employees filling out and submitting PAR's correctly was discussed.

3. Programs Director Tracy Davis

- New phone systems have been installed in all schools and the District Office. They are still working out a few bugs.
- The modular building at Milford High School which will house Milford U has been rewired and is ready for classes.
- The camera project at Belknap Elementary is being worked on.
- The schedules for BHS and MHS students are almost complete
- He will present the CRT scores in the September Board Meeting.

B. Certified/Classified Employees - NONE

C. PTA/FFE - NONE

D. Board Assignment Reports

- Lisa Carter – Discussed the scheduling of classes at Milford High School and what is being offered to those students.
- Carolyn White – Attended the 5-County Association of Governments. A snapshot of Beaver County puts the unemployment rate at 5.7%.
 - HB148 regarding Trust Lands has passed. It is unknown what amount the district will receive from this.
 - Discussed who should be included in hiring committee.
- Nicholas R. Dotson – Shared a thank you note from the Dixie White Family.
 - Thanked the District Administration, Office Staff, and Belknap Employees for the fine job they did on the Belknap Elementary School Open House.
- Scott Langford – NONE
- Richard Limb – Thanked the District Administration for the role they played in getting the new school approved and built.

E. Community Council - NONE

F. Public Input - NONE

- G. Emergency Preparedness – Mr. Les Whitney, Beaver County Emergency Services, requested that he be given a master key to all the school facilities in the county so they can get inside quickly in case of an emergency. The Board approved his request.

CLOSED SESSION III:

SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO CLOSED SESSION AT 5:10 PM FOR THE PURPOSE OF DISCUSSING SECURITY. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

LISA CARTER MOVED THAT THE BOARD ADJOURN FROM CLOSED SESSION AT 5:20 PM. THE MOTION WAS SECONDED BY CAROLYN WHITE. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

IX. TRUTH IN TAXATION HEARING – 6:00 PM

SCOTT LANGFORD MOVED THAT THE BOARD CONVENE TO THE TRUTH IN TAXATION HEARING AT 6:00 PM. THE MOTION WAS SECONDED BY RICHARD LIMB. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

Business Administrator Todd Burke reviewed the Truth in Taxation information. No patrons were present for the hearing.

CAROLYN WHITE MOVED THAT THE BOARD ADJOURN FROM THE TRUTH IN TAXATION HEARING AT 6:10 PM. THE MOTION WAS SECONDED BY LISA CARTER. AYE: LISA CARTER, CAROLYN WHITE, NICHOLAS R. DOTSON, SCOTT LANGFORD, AND RICHARD LIMB.

SCOTT LANGFORD MOVED THAT THE BOARD APPROVE THE TAX RATES AS PRESENTED IN THE TRUTH IN TAXATION HEARING. THE MOTION WAS SECONDED BY RICHARD LIMB AND UNANIMOUSLY APPROVED BY THE BOARD.

X. ADJOURNMENT

BOARD PRESIDENT NICHOLAS R. DOTSON ADJOURNED THE MEETING AT 6:58 PM.

The next Regular Board Meeting will be held THURSDAY, SEPTEMBER 13, 2012, at the Beaver County School District Office beginning at 2:00 pm.

Nicholas R. Dotson, Board President

Date