

## ***Board of Education***

Beaver County School District  
Meeting Date: April 24, 2013

Last Revised: April 29, 2013  
Board Approved: May 9, 2013

The following are minutes taken from the Regular Board Meeting of the Beaver County School District Board of Education held on April 24, 2013. This meeting was conducted at the District Office building located at 291 North Main, Beaver, Utah, 84713.

### **Board Member Attendance**

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- Board President—Nicholas Dotson (Precinct 2): Present
- Board Vice President—Carolyn White (Precinct 1): Excused
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

### **School District Personnel Attendance**

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- Tina McMullin

### **Other Patrons Who Attended**

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- Debra Roberts, Utah State Office of Education School Board
- Matthew Roberts
- Kailey Bradshaw
- Hannah Langford

### **Work Session (10:00 am)**

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Welcome: President Nick Dotson

Strategic Planning:

Superintendent Terry reviewed key aspects to this past year and possible plans for next year.

- Review of the this past year:
  - New teacher evaluation pilot and observer tab
  - Implementation of new core curriculum and challenges with math
  - Introduction of new instructional technology into the classroom and schools

- Use of the new technology for testing and assessment
- Pilot testing of E-books at the elementary level
- The district already has ownership of Envision math and science books in an electronic format.
- Improvements in emergency preparedness plans
- Professional development efforts have significantly expanded with great interest from our school faculties.
  - ESL endorsements are almost complete with just a couple of classes left. We predict 10 teachers will have their ESL endorsements in the near future.
  - June - PLC (Professional Learning Communities) Conference
  - July - Core Academy Training
  - August – ACT preparation class for high school teachers
- Changes in staffing for next year:
  - Mrs. Ambrose is being transferred to Milford ES
  - Mrs. Dalton is being transferred to Minersville
  - Beverly Taylor Sorensen Music Grant is being submitted for Minersville and Milford ES. If the grant is obtained, it will be combined with funding from the state Necessarily Existent Small Schools program for a full-time music position to share between Milford ES, Minersville, and Milford HS.
  - A BTS grant is also being submitted to renew funding for Mrs. Riley’s music position with the BTS program.
  - The application pools for replacing teachers who are leaving are of a very high quality and quantity.
- Changes in high school block schedules were discussed. Dr. Terry emphasized the importance of this change as a work in progress. There will be a significant amount of learning that will take place as these changes occur.
- Continuation of the teacher evaluation pilot program.
- The state CRTs have been replaced by the state SAGE assessment system.
- Continuation of the PLC (Professional Learning Communities) model (MTSS)

Mr. Burke reviewed the proposed General Fund budget with the Board. This included a review of the current year closeout budget and the proposed next year budget plan.

- A review of each program’s projected costs
- A review of the major assumptions underlying the projection calculations
- A review of Utah school district comparisons of General Fund reserves
- A review of district comparisons for teacher compensation
- Follow Up Item: Request from board to include negotiated \$15,000 leave buy back provision in the budget

Barton Scholarship Review: The Board reviewed the applicants for the Barton Scholarship.

## **Closed Meeting (12:40pm)**

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

A motion was made to enter into a closed meeting for the purpose of character and competence to discuss the Barton Scholarship candidates.

**Purpose of Closed Meeting:** Character & Competence

**Motion to Enter Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

President Dotson: Aye

Vice President White: Excused

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those Present During The Closed Meeting: Nicholas Dotson, Lisa Carter, Kristina Brown, Richard Limb, Dr. Terry, Todd Burke (Carolyn White – Did Not Attend)

**Closed Meeting Ended At:** 1:25pm

**Motion to End Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

## **Closed Meeting (1:25pm)**

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

A motion was made to enter into a closed meeting for the purpose of collective bargaining.

**Purpose of Closed Meeting:** Collective Bargaining

**Motion to Enter Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

President Dotson: Aye

Vice President White: Excused

Board Member Carter: Aye

Board Member Brown: Aye

Board Member Limb: Aye

Those Present During The Closed Meeting: Nicholas Dotson, Lisa Carter, Kristina Brown, Richard Limb, Dr. Terry, Todd Burke (Carolyn White – Did Not Attend)

**Closed Meeting Ended At:** 1:30pm  
**Motion to End Closed Meeting Made By:** Lisa Carter  
**Motion Seconded By:** Kristina Brown  
**Board Vote:** Unanimous

## **Closed Meeting (1:30pm)**

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, Collective Bargaining, Property (Purchase and/or Sale), and Security.

A motion was made to enter into a closed meeting for the purpose of security.

**Purpose of Closed Meeting:** Security  
**Motion to Enter Closed Meeting Made By:** Lisa Carter  
**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous  
President Dotson: Aye  
Vice President White: Excused  
Board Member Carter: Aye  
Board Member Brown: Aye  
Board Member Limb: Aye

Those Present During The Closed Meeting: Nicholas Dotson, Lisa Carter, Kristina Brown, Richard Limb, Dr. Terry, Todd Burke (Carolyn White – Did Not Attend)

**Closed Meeting Ended At:** 1:42pm  
**Motion to End Closed Meeting Made By:** Richard Limb  
**Motion Seconded By:** Kristina Brown  
**Board Vote:** Unanimous

Break until 2:00 pm

## **Regular Board Meeting – Preliminary (2:00 pm)**

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Board President Dotson opened the meeting, and the meeting was convened at 2:00 pm. President Dotson was the conducting authority of the meeting.

- Welcome by President Nick Dotson
- Pledge of Allegiance lead by Lisa Carter
- Student & Staff Recognitions:

*The Board recognized the following individuals/groups for outstanding achievement:*

### **Minersville School Student Recognitions:**

Two 8th Grade students placed in the regional science test. Clayton Gillins took 3rd Place and Nathan Fairhurst took 1st. Nathan will represent the state of Utah in Philadelphia this summer at the national science test.

Nathan Fairhurst geography bee winner.

### **Beaver High School Student Recognitions:**

BHS Orchestra:

-1+ Region Lg. Group. Qualified for state.

Our State History Fair Winners are as follows:

Senior Group Performance: 2nd place, Sarah Kanell and Ted Kanell

Senior Group Documentary: 1st place, Matthew Roberts,  
Brennon Hutchings, Sarah Robinson, Hannah Langford,  
Kailey Bradshaw

Senior Group Website: 2nd place, Preston Joseph, Caleb Christiansen, Jacob Jones

Senior Individual Exhibit: 2nd place, Aubrey Woolsey; 3rd place, Cianna Messinger

Students placing in 1st or 2nd are eligible to go to Nationals. Our students competed very well this year and represented Beaver High School well. Thank you so much for your support of this program.

## **Regular Board Meeting – Consent Items (2:05 pm)**

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**Consent Item:** Approval of Minutes for Board Meeting Held on March 12, 2013

Request to re-check spellings of student names in the minutes for student recognitions.

**Motion to Approve Made By:** Kristina Brown

**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous

**Consent Item:** Approval of Warrants, Check Details Reports, Budgets, and Financial Reports and Monthly Board Budget

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

**Consent Item:** Board Travel Expense Reimbursements – No Action Taken

**Consent Item:** Travel Requests

Jamie Ambrose – Minersville: Field Trip to Lehman’s Cave, Nevada

Duke Hollingshead & Keri Thompson—Milford ES: Field Trip to Lehman’s Cave, Nevada

Approval of School Activity Trips – Travel

Belknap ES 5<sup>th</sup> Grade 150+ Mile Trip—State Capitol Building

Beaver High School Orchestra State Competition to Wasatch Front

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

## **Regular Board Meeting – Information Items (2:20 pm)**

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**Information Item:** Routine Bus and Vehicle Maintenance Schedule

**Information Item:** Bus Driver Training & Requirements

- Bus Driver Training & Requirements
- Bus Driver Maximum Work Hours Per Week Rule
- Bus Driver 5 Year Recertification Process
- Bus Driver Pre-Service New Hire Training Requirements

**Information Item:** BHS History Fair Presentation

- Tina McMullin

- Matthew Roberts
- Kailey Bradshaw
- Hannah Langford

Matthew, Kailey, and Hannah explained the reasons behind their project, the significance of the Sputnik project in history, and the learning that took place while working on their project.

The Indian New Deal exhibit was displayed for the Board. This display was created by Naomi Sawyer and Arthur Sawyer.

The Grand Staircase Escalante exhibit was displayed for the Board. This display was created by Aubrey Woolsey.

**Information Item:** Risk Management Letter—Out of State Travel

**Information Item:** Organizational Section of Budget report

The administration solicited input and feedback from the board to improve this section in the upcoming budget report.

Mr. Burke summarized the new purchasing policy and procedures—including the ethics provisions of state law.

## **Regular Board Meeting – Action Items (3:35 pm)**

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**Action Items:** Surplus Property

- Beaver County Purchase of Old BHS/MHS Bleachers—Intergovernmental Agreement

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous

**Action Items:** Personnel

- Lori Dunne – MHS Migrant Ed Paraeducator
- **Full-Time Language Arts Teacher – BHS (*deferred to next month's meeting*)**
- Rebecca Grimley – MHS
- Sarah George—Milford Elementary
- Monica Wunderlich/Brandon Davis—Summer Part-Time Custodians
- Megan McMullin--MHS Head Drill Coach

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

**Action Items:** Purchasing—3 Vehicles  
(2) Ford Focus, (1) Ford Fusion

**Motion to Approve Made By:** Lisa Carter  
**Motion Seconded By:** Richard Limb  
**Board Vote:** Unanimous

**Action Items:** Approval of Mountain Alarm/Fire Protection Services - Computerized Door Key Access System for BHS, MHS, Minersville, and Milford Elementary School

**Motion to Approve Made By:** Richard Limb  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** High School HVAC Request for Proposal – No Action Taken

The proposals received were not within current budget constraints of the district.

**Action Items:** Approval of Tushar Contracting--MHS Concrete Replacement Project

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** Approval of Riley Construction (RCI)—Asphalt Replacement Projects at Milford Elementary, Beaver High School, and the District Office

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** Approval of Spencer Asphalt—Asphalt Repair & Seal Coat Projects at Milford High School and Beaver High School

**Motion to Approve Made By:** Richard Limb  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** Approval of Tushar Contracting—Beaver High School Science Lab Renovation

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Richard Limb  
**Board Vote:** Unanimous

**Action Items:** Approval of Hanson Sports—Beaver High School and Milford High School Football Field Bleachers Project



**Motion to Approve Made By:** Lisa Carter  
**Motion Seconded By:** Kristina Brown  
**Board Vote:** Unanimous

**Action Items:** Approval of A Plus Sewer & Water—Milford High School and Beaver High School Shower Repair Project

**Motion to Approve Made By:** Richard Limb  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** Custodial Equipment Purchases

Annual Custodial Equipment & Lawn Mowers Purchases

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Richard Limb  
**Board Vote:** Unanimous

**Action Items:** School Trustlands Plan Revisions for FY13 and FY14 Plans

- Milford ES
- Minersville
- Beaver HS

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items:** Policy—Certified Employee Leave Policy, 2<sup>nd</sup> Reading

**Motion to Approve Made By:** Richard Limb  
**Motion Seconded By:** Kristina Brown  
**Board Vote:** Unanimous

**Action Items:** Policy—Purchasing Policy & Procedures, 1<sup>st</sup> Reading

This policy change is due to recent legislation that requires the district to follow the state procurement code beginning May 1, 2013—subject to change.

**Motion to Approve Made By:** Kristina Brown  
**Motion Seconded By:** Lisa Carter  
**Board Vote:** Unanimous

**Action Items: 2013-14 School Board Meeting Schedule**

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

**Regular Board Meeting – Discussion Items (4:10 pm)**

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- Superintendent Report
  - Honors Banquet @ Milford HS, May 6, 5:00pm
  - Policy FFC – Student Travel Policy: Is there any suggestions for changes to this policy?
  - Review of emergency preparedness drill at Beaver High School
  
- Business Administrator Report
  - Update: Belknap Elementary 1-Year Warranty Walk Through
  - Update: Beaver High School Power Situation & Insurance Claims
  - Update: District Audit Committee
  - Update: USOE R277-113—LEA Fiscal Accountability and Responsibilities
  - Other Capital Projects
  - Follow Up: Sterling Scholar Banquet
  
- Board Assignment Reports & Board Discussion
  - President Dotson
    - Report on SWATC pre-accreditation meeting
  
  - Board Member Brown
    - Suggestions for the honors banquet
      - Over and above excellence award as an incentive for high achievement
      - Recognition for students who have made significant progress
      - Recognitions based upon factors than just grades—civics, service, achieving goals, etc.
      - Incorporate opportunities for Sterling Scholars

**Closed Meeting (5:10 pm)**

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A motion was made to enter into a closed meeting for the purpose of character and competence.

**Purpose of Closed Meeting:** Character & Competence  
**Motion to Enter Closed Meeting Made By:** Kristina Brown  
**Motion Seconded By:** Richard Limb

**Board Vote:** Unanimous  
President Dotson: Aye  
Vice President White: Excused  
Board Member Carter: Aye  
Board Member Brown: Aye  
Board Member Limb: Aye

Those Present During The Closed Meeting: Nicholas Dotson, Lisa Carter, Kristina Brown, Richard Limb, Dr. Terry, Todd Burke (Carolyn White – Did Not Attend)

**Closed Meeting Ended At:** 5:18 pm  
**Motion to End Closed Meeting Made By:** Kristina Brown  
**Motion Seconded By:** Richard Limb  
**Board Vote:** Unanimous

### **Regular Board Meeting – Adjournment (5:20 pm)**

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President Dotson adjourned and dismissed the meeting at 5:20 pm.

Next Scheduled Board Meeting: May 9th @ the District Office, located at 291 North Main, Beaver, Utah, 84713.

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Nicholas Dotson, Board of Education President

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Todd S. Burke, Business Administrator