

How to Create Academic Standards

Academic Standards define the learning objectives your LEA expects students to meet. Here's how they fit into the gradebook:

Learning Domains are subject-area groupings (e.g. "Mathematics", "ELA"). Create them in the left panel, then add Standards within each domain.

Standards have a short Code (1.NBT.1) and a descriptive Title, Description is optional.

Select a Learning Domain to view and manage its standards or use the Import / Export menus above to manage standards in bulk.

Creating Learning Domains

- Open **LEA Lens**.
- Select the **Academic Standards** tile.
- Select **Add Learning Domain**.
- Enter a title for the learning domain, such as Reading, Math, Writing, Science and Social Studies.
- Save the learning domain.

Add Academic Standards

Academic standards may be added manually, imported by CSV, or copied from another approved standards-based gradebook setup. Each standard should include a short code and a descriptive title so teachers can identify and apply the correct standard when creating gradebook tasks.

- Select the appropriate learning domain.
- Add a new standard within the selected domain.
- Enter the standard code.
- Enter the standard title.
- Save the standard.
- Repeat for each standard required by the LEA or academic area.

Import Standards in Bulk

- Prepare the approved standards file in CSV format.
- Open the import option from the Academic Standards area.
- Upload the CSV file.
- Review imported learning domains, codes, and titles for accuracy.
- Correct any import errors before making the standards available for gradebook use.

If you encounter any issues, contact USBE at <https://apphelpdesk.schools.utah.gov>